



# Harris Development Limited

Adhartas Na Hearadh Earranta

Harris Development Ltd (HDL) has developed the Isle of Harris Landscape Partnership Scheme to assist in safeguarding various aspects of the Harris heritage which are in danger of being lost.

Over the next 3 years, HDL will be working on projects to revitalise the Harris Tweed industry locally, provide interpretation and improve access to the beautiful landscape of Harris and its natural, built and archaeological heritage and to engage visitors and community members in Gaelic language, culture and history.

We now have two exciting opportunities to join our team:

## Tarbert, Isle of Harris

### Community Participation Officer

**£23,000 (Full time 2 year contract)**

Responsible for encouraging and facilitating strong community involvement and public interest in the Landscape Partnership projects, you will also work as part of a team to create interpretation and education resources.

A degree in a subject relevant to the role and/or relevant knowledge and skills in community projects and volunteer co-ordination will be required.

### Finance and Administration Assistant

**£10,000 (18.5 hours per week, fixed term contract to Dec 2013)**

Your main duties will include payments to contractors/suppliers, financial spreadsheets and budget reports, grant claim processing and general project administration.

A good working knowledge of financial and administrative procedures and some experience of budgets for grant funding bodies is desirable.

**For full job description/person specifications and an application form please visit our website: [www.harrisdevelopment.co.uk](http://www.harrisdevelopment.co.uk)**

**Enquiries and applications to: Lesley Benfield, HR Advisor, People in Focus, West Highland College, Fort William, PH33 6AN, [HR@peopleinfocus.co.uk](mailto:HR@peopleinfocus.co.uk)**

**T: 01397 708888**

**Closing date: Monday 21st March 2011. Interviews: 11-15th April 2011.**

**[www.harrisdevelopment.co.uk](http://www.harrisdevelopment.co.uk)**

*The Isle of Harris Landscape Partnership Scheme is funded by the Heritage Lottery Fund, LEADER, Highlands and Islands Enterprise, Comhairle nan Eilean Siar, Scottish Natural Heritage and Bòrd na Gàidhlig.*



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